# TechRevolution 2.0. - The Final Transfer Report

Each Transfer Network Partner will produce a Final Transfer Report at the end of the project. The purpose of this document will be to capture the key learning points emerging from the overall network experience. It can draw upon the other products – e.g. meeting materials, notes and thematic articles - to provide a record of the learning journey and an overview of the transformation that has taken place.

This learning and transformation will have taken place on different levels. URBACT identifies three levels with a local dimension: individual, institutional and city level. Beyond this is the transnational learning that takes place at network level, discussed in the previous section.

A proposed format, together with key questions, is set out in the table below.

Please complete a draft of this report ahead of our calls on 10 and 17 October.

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| **City name:** | |  | |
| **Section** | **Relevant questions** | **Sources** | **Your inputs / thoughts** |
| Introduction |  |  |  |
| Our starting point | What were the key characteristics in our Transfer Plan? What assets/barriers did we have? What were our expectations for the end? | Refer to the Transfer Canvas |  |
| Key learning points for individuals | Who have been the key individual beneficiaries in terms of learning? (Civil servants ? Elected officials? NGOs? Others?)  What have been the key learning points?  (Think about working methods, digital tools, professional development, communication skills etc.) | Draw upon the Transnational Events and the thematic articles |  |
| Key Learning Points for Organisations | Which organisations have been most closely involved?  What have they learned? Have they made any changes – structural, cultural, professional – as a result of this experience? | Regularly check these points in ULG sessions Perhaps organise a focus group at the end to inform this section |  |
| Key Learning Points at City Level | Have there been benefits at city level? Have stakeholders worked in new ways? Has the experience led to changes (structural, strategic, operational) at city level? | Regularly check these points in ULG sessions  Perhaps organise a focus group at the end to inform this section |  |
| In terms of the Transfer, what are you most proud of? | Think about the work we have done together over the past 15 months. What stands out in terms of key highlights? | Your own reflections. |  |
| Overall Conclusions on Progress | What progress has been made in adapting and transferring the Good Practice? How does this compare to your initial expectations? What supported/obstructed the process? What did we learn from this? | To be covered in the final ULG Reflections/Focus Group session. |  |